

Reed's Landing Community Association Mailbox Request Form

Please complete only the section of the form that pertains to your request.

New Owner in Need of Nameplates: No charge applies

Family Name	House Number	Street
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Existing Owner in Need of Repairs: No charge applies

Please describe the nature of the repairs needed.

New Construction Owner Requesting Mailbox and Post: \$325 charge applies

Family Name	House Number	Street
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Pursuant to the Master Declarations of the Association, the Buyer agrees to purchase the approved ACC mailbox and post through Community Partners. The mailbox will be in compliance with the Architectural Guidelines and will meet with the requirements of the U.S. Postal Department. Checks should be made payable to Reed's Landing Community Association. No mailbox will be installed until payment is received.

SEND TO: Reed's Landing Community Association
C/O Community Partners of Virginia, Inc.
812 Moorefield Park Dr, Suite 102
Richmond, VA 23236

Email: cpva@communitypartnersva.com

If you have any questions, please contact the Community Administrator at
Community Partners of Virginia at (804) 378-5000.

NOTE: ALL MAILBOXES MUST BE KEPT FREE OF AN INSIGNIA, DECALS OR OTHER DECORATION.